

**Midnight Squares**  
Club Meeting, 12 June 2005  
Minutes

	Present	Randy Hicks, Jeff Hamilton, Pat Smith, Ed Zeigler, Don Queen, Steve Zink, Fen Tamanaha, Geoff Kulik, Larry Queen, Tony Loncich, Gary Young, Tom Johnson, Ed Egenias, Neale Grasham, Harlan Kerr, Richard Tuck (SF), Richard Rockwell, Tom Maher, Steve Stone, Eleanor Elliott, Steve Anderson, Rick Perna, Dan Smith, Arthur Morris
1	Minutes	Minutes of the meeting of 17 April 2005 were concurred in.
2	Treasurer's Report	Don Queen made the treasurer's report, a copy of which is in the club's locker. Teaching bonuses were given out.
		It was agreed to contribute \$200 to the IAGSDC as the result of the banner dance of 5 June 2005
3	Membership	It was reported that the roster was mailed.
4	Administrative.	T-shirts are available. Jeff will send an email reminder for members to bring their T-shirts to convention. Anyone who needs a new badge should contact Richard Rockwell. If you need a badge for convention, notify him at least a week in advance of the convention (June 23)
5	Communications	Ed Z. reports that the web-page schedule is up to date.
6	2005 Convention	Banner has been dispatched to the convention. Gary Young will be taking the when he goes down early for callers school.
7	2008 A and C fly in	No Discussion
8	Fall classes	There was a lot of thoughtful discussion. The club preference is to have 2 classes starting in the fall (starting 16 October), but depending on the results of the survey, it may be 3 classes. One class will be Advanced and the other will either be C-1 or C-2 or possibly both. Dancing will be the Jon Sims Center, 2-6pm, every Sunday except Christmas Day. Jeff will send an email to members to determine any preferences for which level of C to teach.
9	Upcoming Dances	Two-caller Dance, 10 Sept 2005. Rick Perna reported that the reservations at Unitarian Center are made for 2 halls (Martin Luther King room and the Starr King room).
		November dance: Jeff will notify Gary Dougan to proceed with

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		booking a dance for November and the dances for 2006.
10	Club dancing	Discussion began. After thorough discussion the club confirmed its commitment to support the Mission Playground use to ensure that Western Star retains its use of EVRC when it reopens. The club asks that C2/C3A dancers (in addition to the A2/C1 dancers) step up to support that site. Subsequent to the discussion on space it was determined to have the following club dancing:
		<b>Sundays</b> , At SF Friends School: <u>June 19</u> , 1-3:00 C2/C3a, and 3-5:00 A/C1. At Jon Sims Center: <u>July 17</u> 2:30-5:00, A/C1 with C2 or C3a Star Tip; <u>July 24</u> 2-3:30 C2/C3a, 3:30-4:30 club meeting, and 4:30-6:00 A/C1; Aug 14, Aug 28 and Sept 18; 2:30-5:00 either A/C1 or C2/C3a as scheduled by Richard Tuck(SF)
		<b>Wednesdays</b> : 2 <sup>nd</sup> and 4 <sup>th</sup> at the Mission Playground alternating between A/C1 and C2/C3a, as scheduled by Richard Tuck. Commencing September 21, add in 1 <sup>st</sup> , 3 <sup>rd</sup> , and 5 <sup>th</sup> Wednesdays at the Jon Sims Center. alternating between A/C1 and C2/C3a as scheduled by Richard Tuck
		With the move to Jon Sims Center the club will stop offering soft drinks but will have bottled water. Price for water will be \$1.
		There will not be any Thursday dancing after June
10b	Club dancing fees	It was agreed that the cost for club dancing will be increased by \$1 to \$5 as of July 1.
11	Friends School renovation	Discussion was limited to our decisions about where to dance. It was ultimately decided that we would not be dancing at the SF Friends School after June, 2005
12	Space Committee Report	The Space Committee (Judith Stevenson, Tom Johnson, Ed Zeigler, and Gary Young) made a thorough report; they included discussion of possible venues and rates, alternatives for club nights and class nights, and other issues. Their recommendation is to move to the Jon Sims Center at 1519

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		Mission St, between 11 <sup>th</sup> St. and South Van Ness. After long, thoughtful and productive discussion it was decided to make the following arrangement for club dancing and for class space:
		<b><u>Summer Dancing:</u></b> <b>Sundays</b> at the Jon Sims Center: <u>July 17</u> 2:30-5:00, A/C1 with C2 or C3a Star Tip; <u>July 24</u> 2-3:30 C2/C3a, 3:30-4:30 club meeting, and 4:30-6:00 A/C1; Aug 14, Aug 28 and Sept 18; 2:30-5:00 either A/C1 or C2/C3a as scheduled by Richard Tuck(SF).
		<b><u>Autumn Dancing</u></b> <b>Sundays:</b> at the Jon Sims Center: Starting October 16, 2-6pm, every Sunday except Christmas Day. <b>Wednesdays:</b> 2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays at the Mission Playground 7:30-9:30. It is anticipated that this arrangement will continue through December, when it is anticipated that the EurekaValley Rec Center will reopen. 1 <sup>st</sup> , 3 <sup>rd</sup> , and 5 <sup>th</sup> Wednesdays at the Jon Sims Center, commencing September 21, 7:30-9:30
		Other issues: There are building use rules, which Ed Zeigler will send out. They include: only water (no soft drinks) in any of the 3 studios/dancing areas; if we use studio three, only soft-soled shoes may be worn, and the last person out is required to assure that the door is locked. Key-keepers will need to be identified. Jeff will send out an email to club members advising them of the move to the Sims Center. Jeff will email to Joe Iser telling him of the Club's decision to move from the SF Friends School.
		<b>MOVING:</b> Moving will be at the end of dancing on Sunday, June 19. Steve Stone agreed to bring his truck to move the locker to Jon Sims Center. Other will help with the contents of the locker
13	Pride Parade	Rick Perna reported the FCD is again taking the lead on activities at the Parade: there will be a contingent and a booth.

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		Email will go out soon indicating the numbers for each. It is important to get contingent monitors; volunteers are encouraged to go to monitor training to assure the Bay Area Square Dancers place in the Parade line up. Midnight Squares agreed to pay a share of the costs not covered by the Peterson Fund
	Club Liaisons	Foggy City: Rick Perna reported that the recommendation to the FCD Board is to move to Forest Hill Christian Church, just a short walk from Forest Hill Muni Station. Introductions start on July 12 7:00-9:30.
		Western Star: Pride Dance is upcoming June 25, 7pm at Ebenezer Church
		El Camino: The Convention needs Volunteers
		Pace: There are no scheduled locations after this weekend.. Tom Johnson will look into the arrangements that might be available for the use of the Odd Fellows Hall at 7 <sup>th</sup> and Market.
		Top Cats: Don Queen reported on continued Monday dancing for C3A
		Santa Clara Valley Jubilee: Don Queen reported the upcoming Jubilee through C3 14,15 and 16 October
14	Next Club Meeting	The next club meeting will be on July 24, 3:30-4:30 and memberships fees will be discussed
15	Adjourn	The club adjourned.

Respectfully submitted,

Arthur Morris, Secretary  
 18 June 2005

## “Jon Sims Center for the Arts Tenant Agreement

Thank you for your interest.

Please read through the following items. For a printer friendly version of the agreement [click here](#)

1. Rentals are on an hourly basis and end on the hour or half-hour. Since scheduling is often tight, especially in the evening and on weekends, you must conclude promptly, restoring the space to its neutral status for the next tenant, by the end of your scheduled time.

2. The last tenant leaving the building during the day or evening must:

- a) Check to see if anyone is still in the building.
- b) Turn off all the lights, fans, and heaters.
- c) Secure the front door behind you. Check and double check that it is securely shut and locked.

### 3. BILLING, SCHEDULING, AND CANCELLATION POLICY

All tenants will be billed on or about the first of the month. Payment is due in full by the 15th of the month unless other arrangements have been made with the Business Manager. Make checks payable to the Jon Sims Center for the Arts. There will be a \$15 service charge for all returned checks. Bills outstanding beyond 60 days will result in cancellation of remaining and future reservations until bill is paid. Outstanding bills may be submitted to a collection agency at the discretion of the management.

Studio schedules for the next seven days are posted on the web site and updated every morning. Schedules are also posted bi-weekly on the bulletin board in the lobby of JSC. Please review your schedule carefully to be certain you will use the reserved time. [www.jonsimsctr.org/rentals/studioschedules.htm](http://www.jonsimsctr.org/rentals/studioschedules.htm). Changes or cancellations require **A MINIMUM OF TWO WEEKS NOTICE** to the Rental Manager so the space can be re-rented. If you do not give two weeks notice you will be charged for the time you reserved.

Direct all scheduling and billing questions to the Rental Manager. She can be reached at 415-554-0402, ext. 2# or a [rental info](#) If you reach the voice mail, choose voice mailbox 2, to leave a clear and detailed message. In your message include your phone number, times to call you, and specific questions and details. Phone calls will be returned as soon as possible and usually during office hours. The office is not open on Saturday or Sunday.

JSC reserves the right to cancel studio reservations. Every effort will be made to provide adequate notice and all cancellations initiated by JSC will be fully refunded.

### 4. KEYS

The front door key should not be loaned or given to anyone. Additional front door keys may require an additional deposit. No building keys, including the sound cabinets, should be duplicated for any reason. For additional keys, you must contact the Business Manager.

### 5. STUDIO USE

Eating, and drinking are not allowed in the studios. Please eat and drink in the common area only. Smoking is NOT allowed in the building. Please leave the studio as you found it. Put chairs, pianos, and equipment back where they belong. Lock up the stereo equipment cabinet promptly after use. Place all trash and recyclable items in the receptacles provided in the common area. If you use any sort of tape on the floors or mirrors you must remove it completely before leaving the studio. If tape is left on the floor without prior arrangements with the Business Manager

(i.e. spike marks for a studio lab show), a fee will be deducted from your key/cleaning deposit. If you find the studio in poor order, please notify the Rental Manager.

Buzzing people in must be done mindfully, for your own safety and the security of the building. Always ask who it is; do not let people up who are not part of your class or group. Tell them to buzz the office or try another studio.

**TEACHERS, FACILITATORS, AND GROUP LEADERS: YOU ARE RESPONSIBLE FOR INFORMING YOUR GROUP OR CLASS OF THE RULES STATED ABOVE. BEFORE LEAVING THE STUDIO BE SURE TO PUT EVERYTHING BACK WHERE YOU FOUND IT, AND COLLECT ALL TRASH, NEWSPAPERS, BOTTLES, CUPS, AND CLOTHING ITEMS THAT MAY HAVE BEEN LEFT BEHIND.**

#### **6. COMMON AREA**

The common area is meant for use by everyone to eat or relax or meet shortly before and after class. The common area should not be used as an extended class area, or rehearsal space. Please try to keep the noise level down as a courtesy to other tenants. Please refrain from playing instruments, and tapping or clogging in the common area. Please clean up after yourselves.

#### **RECYCLING**

**Paper:** a paper-recycling bin is clearly marked in the common area. Please put only those things in the bin listed as recyclable in the bin. Please do not put trash, Styrofoam, bottles or plastic in this bin.

**Glass, Plastic and Aluminum:** A bin is clearly marked for these recyclable items. Please put only plastic, aluminum cans, and clear glass in this bin. Please do not put items such as plastic or Styrofoam cups, tin cans, wine or beer bottles, plastic food containers, or trash in this bin.

7. Do not leave personal belongings or equipment unattended. Management takes no responsibility for lost or stolen objects. There are a few lockers in the dressing rooms and the women's bathroom. You must bring your own lock.

8. Keep music levels at a tolerable level as a courtesy to other people in the building, as well as our neighbors.

9. No alcoholic beverages or illegal drugs are allowed on the premises. Special arrangements can be made with the Facilities Manager for the use of alcohol at private parties or meetings.

10. Post notices only on designated bulletin boards, not on walls.

11. Business phones in the office are for emergency use only. A payphone is available in the lobby.

#### **12. STUDIO 3 RULES:**

a) No street shoes in the studio. Only dance footwear and bare feet are allowed.

b) No baby powder, oils, resin, or slippery materials (i.e., hair products, essential oils, lotions, etc.) are allowed on the floor.

c) No tape or other adhesives may be left on the floor. All residual adhesives from tape must be completely removed.

d) No chairs, tables, pianos, or heavy objects on the dance floor.

e) Violators are subject to cleaning or repair fees and possible termination of rental agreement.